

**GEORGIA STATE BOARD OF NURSING HOME ADMINISTRATORS  
MINUTES  
SEPTEMBER 9, 2004**

The Georgia State Board of Nursing Home Administrators held a meeting on Thursday, September 9, 2004 at the Professional Licensing Boards Division, 237 Coliseum Drive, Macon, Georgia.

**Members Present:**

Penelope Wise, Board President  
Barbara J. Baxter  
Terrell Cook  
David H. Dunbar  
Richard E. Fallaw, Sr.  
Donna Johnson  
Dr. Otto Johnson  
Henry B. Neill  
Greg Wren  
Sheila Weddon  
Norma Jean Morgan

**Others Present:**

Lee H. Tracy, Executive Director  
Adrian D. Whitehead, Board Secretary  
Beverly Cobb, Applications Specialist

Ms. Wise, Board President, established that a quorum was present and called the meeting to order at 9:10 a.m.

**Executive Session**

Motion Fallaw, seconded Cook and motion carried for the Board to enter into Executive Session in accordance with O. C. G. A. §43-1-2(k) and 43-1-19(h) to deliberate on applications and complaints. Voting in favor of the motion were Cook, Dunbar, D. Johnson, O. Johnson, Wren, Baxter, Neill, Weddon, and Morgan. The Board concluded Executive Session in order to vote on these matters and continue with the Public Session.

**Professional Practices Committee**

Ms. Wise gave an update on the pending cases with the committee. The following complaints and investigations were presented to the Board for recommendations:

- **NHA 03-0008** - close
- **NHA 05-0010** – close
- **NHA 05-0011** - close
- **NHA 03-0007** - close
- **NHA 05-0012** - close
- **NHA 05-0002** – close
- **NHA 04-0020** – Refer to Office of Regulatory Services.
- **NHA 03-0006** – Refer to Investigations.
- **NHA 05-0003** –Motion Fallaw, seconded Weddon, and motion carried to send Letter of Concern requesting Substantial Compliance Survey from Department of Human Resources.

- **NHA 05-0004** –Motion Fallaw, seconded Weddon, and motion carried to send Letter of Concern requesting Substantial Compliance Survey from Department of Human Resources.
- **NHA 05-0005** –Motion Fallaw, seconded Weddon, and motion carried to send Letter of Concern requesting Substantial Compliance Survey from Department of Human Resources.
- **NHA 00-3274** –Motion Fallaw, seconded Weddon, and motion carried to send Letter of Concern requesting Substantial Compliance Survey from Department of Human Resources and to request Investigative Interview for the next scheduled Board Meeting.
- **NHA 05-0007** –Motion Fallaw, seconded Weddon, and motion carried to send Letter of Concern requesting Substantial Compliance Survey from Department of Human Resources.
- **NHA 05-0008** –Motion Fallaw, seconded Weddon, and motion carried to send Letter of Concern requesting Substantial Compliance Survey from Department of Human Resources.

### **Approval of Minutes**

Motion Fallaw, seconded Cook, and motion carried to approve the minutes from the June 10, 2004 meeting with corrections.

### **Adoption of Rules**

The Board processed with its public hearing and proposed rule changes. The public hearing concluded and motion Fallaw, seconded Johnson, and motion carried to approve Rules 393-13-.02(1) and 393-13-.03(4) for adoption. Motion Fallaw, seconded Johnson, and motion carried, that the formulation and adoption of these rules do not impose excessive regulatory cost on any licensee and any cost to comply with the proposed rules cannot be reduced by a less expensive alternative that fully accomplishes the objective of O.C.G.A§43-1-25, 43-27-4, 43-27-5(a)(7) & (9). Additionally, it is not legal or feasible to meet the objectives of the statutory provisions above to adopt or implement deferring actions for business as listed in O.C.G.A. §50-13-4(A)(B)(C)(D). The formulation and adoption of these proposed rule amendments will impact every licensee in the same manner and each licensee is independently licensed, owned, and operated in the field of nursing home administration.

### **Credentials Committee**

#### **AIMS**

Kimberly Barker	Approved
Justin Horton	Approved
H. Stephen Jordan	Approved
Lia Mitchell	Approved

#### **ENDORSEMENT**

Louis Bremer	Approved
Clifford Hargrove	Approved

Alonza Lewis	Approved
Alan Novoselsky	Approved
Carol Wellman	Approved
Charles Yannett	Approved

#### EXAMS

Wanda Abney	Approved
Jennifer Atkins	Approved
David Campbell	Approved
Darren Flott	Approved
Belinda Goodwin	Approved
Connie Graham	Denied
Carolyn Hammons	Approved
Diane Hart	Aprproved
Henry Jones	Pending
Carolyn Kidd	Approved
James Lee, Jr	Denied
Pamela Moody	Approved
Elizabeth Oberley	Approved
Alison Parrish	Approved
Jammie Poppell	Approved
Jason Riner	Approved
Angela Scott	Approved
Derick Smith	Approved
Sheila Tate	Approved
Beth-Danielle Williams	Denied

#### AIT TRAINING SITE

Ridgewood Manor Nursing Home Approved

#### AIT PRECEPTORS

Scott Edens	Approved
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#### REACTIVATE

Harold Weatherbee	Approved
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#### **Executive Director's Report**

Lee Tracy announced that Board President, Penelope Wise and Sheila Weddon will be invited to meet with Secretary of State Cox on November 4, 2004 at 2:00 p.m. Lee Tracy also reviewed Student Loan Default Procedures.

#### **Miscellaneous**

Lee Tracy presented changes to Rules 393-13-.02 and 393-13-.03 to be adopted. Motion Baxter, seconded Cook, and motion carried to adopt rules.

The Board will review AIT Rules during next scheduled board meeting.

The Board President announced Board Meeting Dates for calendar year 2005.

The Board expressed appreciation for Dominick Crea, former Board Attorney. Motion Dunbar, seconded Morgan, and motion carried to honor Dominick Crea with a plaque in recognition of excellent work and commitment.

There was no further business, and the meeting was adjourned at 12:27 p.m.

Minutes Prepared By: Adrian D. Whitehead, Board Secretary  
Reviewed/Edited By: Lee Tracy, Executive Director

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Penelope Wise  
President

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Mollie L. Fleeman  
Division Director